

MEETING: INDEPENDENT REMUNERATION PANEL  
DATE: Wednesday 21st December, 2011  
TIME: 10.15 am  
VENUE: Town Hall, Bootle

**Member**

Canon Roger Driver  
Steve Dickson  
Mrs. S. Lowe

COMMITTEE OFFICER: Paul Fraser  
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The Cabinet is responsible for making what are known as Key Decisions, which will be notified on the Forward Plan. Items marked with an \* on the agenda involve Key Decisions

A key decision, as defined in the Council's Constitution, is: -

- any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater
- any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

**If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.**

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# AGENDA

Items marked with an \* involve key decisions

<u>Item No.</u>	<u>Subject/Author(s)</u>	<u>Wards Affected</u>
1.	<b>Declarations of Interest</b> Members and Officers are requested to give notice of any personal or prejudicial interest and the nature of that interest, relating to any item on the agenda in accordance with the relevant Code of Conduct.	
2.	<b>Minutes</b> Minutes of the meeting held on 29 November 2011	(Pages 5 - 6)
* 3.	<b>Members' Allowance Scheme</b> Further to Minute No. 10 of the Meeting held on 29 November 2011 to consider further the Members' Allowance scheme for 2012/13.	All Wards

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## **INDEPENDENT REMUNERATION PANEL**

### **MEETING HELD AT THE TOWN HALL, BOOTLE ON TUESDAY 29TH NOVEMBER, 2011**

PRESENT: Canon Roger Driver (in the Chair)  
Mrs. S. Lowe

ALSO PRESENT: Councillors P. Dowd and Robertson  
Ms. A. Grant, Head of Governance and Civic  
Services  
Mr. M. Morris, Senior Committee Administrator

#### **6. ELECTION OF CHAIR**

RESOLVED:

That Canon Roger Driver be appointed Chair of the Panel for this meeting and for the remainder of the current Municipal Year.

#### **7. APOLOGIES FOR ABSENCE**

An apology for absence was received from Mr. S. Dickson.

#### **8. DECLARATIONS OF INTEREST**

No declarations of interest were received.

#### **9. MINUTES**

RESOLVED:

That the Minutes of the meeting held on 7 September 2011 be confirmed as a correct record.

#### **10. MEMBERS' ALLOWANCE SCHEME**

Further to Minute No. 5 of the meeting held on 7 September 2011, the Panel considered the report of the Head of Governance and Civic Services that provided information to aid the Panel in formulating an objective review of the Members' Allowance Scheme for 2012/13.

The report indicated that the previous meeting had requested various pieces of information to help with the review and attached as appendices to the report were the following documents:-

Appendix A - Wirral MBC report of the Independent Panel on Members' Allowances

Appendix B - Comparison of Local Authority Allowances

# Agenda Item 2

INDEPENDENT REMUNERATION PANEL- TUESDAY 29TH  
NOVEMBER, 2011

Appendix C - Members currently receiving SRA's

Appendix D - Cabinet Portfolio responsibilities across Council functions  
and corresponding remit of Overview and Scrutiny  
Committee

Appendix E - Members' attendance at meetings

Appendix F- Role descriptions/person specifications for Cabinet Members;  
Leader (and Deputy Leaders); Mayor of the Council;  
Overview and Scrutiny Committee Chairs; Overview and  
Scrutiny Committee Members; Elected Members; Chair of  
Regulatory Committee, Area Committee and Standards  
Committees; and Regulatory Committee, Area Committee  
and Standards Committee Members

Appendix G - National Census of Local Authority Councillors Executive  
Summary and the time spent on Council activities.

In addition, the Panel considered oral representations on the matter from  
the Liberal Democrat and Labour Party Group Leaders (Councillors  
Robertson and P. Dowd).

RESOLVED:

That consideration of this matter be deferred until a further meeting of the  
Panel to be held (subject to all three members being able to attend), on  
Wednesday, 21 December 2011 at Bootle Town Hall, commencing at  
10.15 a.m